**Registration Requirements**

**All registrants must provide the following documents:**

* Your child’s birth certificate
* Your child’s immunization record
* Residency documents as listed below

**Please provide one (1) of the following:**

**\*Lease or rental agreement requirements:**

~If renting from real estate management company or commercial lessor, the signed lease containing the name of the parent, date, lease end date, address, and signatures.

~If renting from a private owner, the signed lease containing items as listed above **AND** property owner’s deed, tax bill or proof of ownership as listed.

* Deed to establish ownership of dwelling
* Signed settlement sheet
* Title, establishing ownership
* Mortgage statement or coupon book
* Real Estate Tax Bill (current year)
* Lease or rental agreement \*

**AND…three (3) pieces of mail, postmarked or billing date shown must be within the past 60 days of registration. Documents should be from 3 different sources. Examples listed below:**

|  |  |
| --- | --- |
| Gas and Electric Bill | First Class Mail from a business or agency |
| Credit Card Bill | Health center mailing or appointment verification |
| Cable Bill | Motor Vehicle Administration |
| Court Document | Cell Phone Bill |
| Pay Stub | Mailing from a BCPS school or office |
| Voter’s Registration Card | Change of address verification from Post Office |
| Federal or State Income Tax Return for the preceding year |
| W-2 Form  | Water Bill |

**AND…Parents / guardians must provide a photo ID at registration.**

**Residency Requirements**

*In accordance with BCPS Superintendent’s Rule 5150, Enrollment and Attendance, prior to enrollment, a school administrator or designee will require the documents listed below. These documents should contain the name of the parent / legal guardian and the current address*.

If you are sharing a residence with another family and / or your name is not on the property or lease, you must contact the shared domicile office at 443.809.6363 to establish residency in Baltimore County.

**Registrants who have attended another school previously to enrolling at Honeygo should also provide:**

* Name, address, and phone number of previous school
* A copy of the last report card
* Notice of any special services the child was receiving.

**Students transferring from a public school in Maryland should obtain a Maryland Student Transfer packet from the previous school. Please bring this packet with you at the time of registration.**

**Kindergarten (5), Prekindergarten (4) and Preschool (3) students must be the appropriate age by September 1st. Additional paperwork is required for these students.**